Department Meeting

Noon-1:15 • LA 144

October 24, 2011

Meeting called to order at 12:05. The minutes of the September meeting were approved, and the agenda for the current meeting was approved.

**Faculty present:** Aasand (presiding), Anders, Bassett, Bischoff, Cain, Crisler, Dehr, Fleming, Hile, Huffman, Hume, Kalamaras, Kaufmann, Lin, Rumsey, Sandman, Stewart, Sun, Thompson, Webb-Sunderhaus, White

**Information items:**

* Congratulations to faculty for their recent accomplishments. Congratulations:
  + To Lidan for “The Chinese Response to Beckett,” which has been accepted for publication at *Irish Studies Review*.
  + To Mary Ann for a story, “Why Bird Fly” in the *Denver Quarterly* and a pamphlet publication, “The Water Diaries” published by Longhouse Publishers in Vermont
  + To Curtis, Michael, the English Department and Chris Douse for the success of the Indiana Chitlin Circuit
  + To Shannon for his talk on Monday Nov. 7th, 1st Mondays: “What is Linguistics and Why Should Anyone Care?”
  + To George for the creative writing fellowship from the Indiana Arts Commission
  + To Beth for the DECCO grant for a new online course development for LING L103.
  + To Sara for the article “It’s Me and the Adjuncts: Writing Program Administration and Marginalized Students/Teachers” in *Open Words*
* Brian Mylrea from International Education talked about the International Program: its restructured missions; the new student exchange agreements with a number of Chinese institutions; and the faculty/mentoring program for four visiting faculty in the Spring 2012.

**Ongoing Business:**

* Committee updates:
  + Library Committee – tabled until the November meeting
  + Both the Undergraduate Studies and Assessment and Graduate Studies Committees are completing the assessment reports for November submission to the Assessment Committee.
* Program Review – The department remains on schedule with two outside reviewers scheduled to visit campus in the spring semester. An ad hoc committee (Hile, Rumsey, Roberts) will work with the chair to devise a mission statement and prioritizing of program recommendations for the document vis-à-vis the internal review recommendations.
* Peer review of Teaching Ad Hoc Committee - Mary Ann moved that we create a standing Peer Review Committee that would provide the department with an optional resources for summative and formative reviews of teaching for P&T cases and for instructional improvement. Discussion followed and the motion passed with one abstention. Guidelines, including policies and procedures, will be approved by the department
* Evaluating Teaching Excellence – Mary Ann motioned that the revised document be accepted. There was discussion. Chad moved an amendment to strike out from the criteria the following phrase : “(which include a thorough review of selected course materials, pre-observation discussion, classroom observation, and post-observation discussion).” The amended motion was passed. Lidan motioned to emend the critera for competence and excellence. The motion failed for lack of a second. Tenure faculty voted on this document. Results: 10 – Yes, 2 – No, 1 – Abstain

**New Business:**

* Hardin discussed the Program Review and the internal reviewers report. He asked that an Ad Hoc committee be formed to work on the mission statement to and synthesize the recommendations. Rachel, Suzanne and Lewis volunteered for this committee.
* SD 10-14 - Hardin reported that we need to address faculty workload and the process used to make decisions about the workload. Rachel noted that the document was up for review by the University Senate so discussion was tabled.

**Items from the floor:**

* + Chad reported he will be talking to the Anthropology Club about the Miamiand other language revival efforts on Wed. 10/26 @ 12:00 in Ketter G46 – free pizza**.**

**Adjourned at 1:15 pm**

**Next meeting: November 28th, LA 144**